**Louisiana State Board of Private Investigator Examiners**

**September 16, 2021 - Board Meeting Minutes**

**Call to Order**

The meeting was called to order by Marcal Poullard, on Tuesday, November 16, 2021, at 9:07 a.m., at 7414 Perkins Rd., Suite 120, Baton Rouge, Louisiana.

**Roll Call**

Present: Marcal Poullard,, Annette Kovac, Paul Dugas, and Tim Asmussen.

Absent: Lance Wallace and Jonathan Mitchell

Finding a quorum present, the regular order of business began.

Mr. Wallace led the members and audience in the Pledge of Allegiance.

**Approval of the Minutes**

**Motion:** Mr. Dugas made a motion to approve the minutes of the September 21, 2021, board meeting. The motion was seconded by Ms. Kovac.

**Roll Call Vote:** Mr. Poullard – yes, Ms. Kovac – yes, Mr. Dugas – yes and Mr. Asmussen – yes. The motion passed.

**Public Comments**

Mr. Poullard opened the floor for public comments. There were no public comments.

**Approval of New & Previously Considered Agency Applications**

**Motion:** Ms. Kovac made a motion to approve the agency application of **Mervyn De La Torre**. The motion was seconded by Mr. Dugas. Mr. De La Torre was not present. **Roll Call Vote:** Mr. Poullard – yes, Ms. Kovac – yes, Mr. Dugas – yes and Mr. Asmussen – yes. The motion passed.

**Motion:** Ms. Kovac made a motion to approve the agency application of **Ryan Howat.** The motion was seconded by Mr. Dugas. Mr. Howat was present.

**Roll Call Vote:** Mr. Poullard – yes, Ms. Kovac – yes, Mr. Dugas – yes and Mr. Asmussen – yes. The motion passed.

**Motion:** Ms. Kovac made a motion to approve the agency application of **Carl Marshall, Jr**. The motion was seconded by Mr. Asmussen. Mr. Marshall was present. **Roll Call Vote:** Mr. Poullard – yes, Ms. Kovac – yes, Mr. Dugas – yes and Mr. Asmussen – yes. The motion passed.

**Motion:** Ms. Kovac made a motion to approve the agency application of **Rex Ticknor**. The motion was seconded by Mr. Dugas. Mr. Ticknor was present.

**Roll Call Vote:** Mr. Poullard – yes, Ms. Kovac – yes, Mr. Dugas – yes and Mr. Asmussen – yes. The motion passed.

**Motion:** Ms. Kovac made a motion to approve the agency application of **Maria Landry**. The motion was seconded by Mr. Dugas. Mrs. Landry was not present.

**Roll Call Vote:** Mr. Poullard – yes, Ms. Kovac – yes, Mr. Dugas – yes and Mr. Asmussen – yes. The motion passed.

**Motion:** Ms. Kovac made a motion to approve the agency application of **Tara Gotch-Hookfin**. The motion was seconded by Mr. Poullard. Ms. Gotch-Hookfin was present. **Roll Call Vote:** Mr. Poullard – yes, Ms. Kovac – yes, Mr. Dugas – yes and Mr. Asmussen – yes. The motion passed.

**Approval of Individual List**

**Motion:** Ms. Kovac made a motion to approve the Individual applications starting with Lyndi Mathews and ending with Monica Costa. The motion was seconded by Mr. Poullard. **Roll Call Vote:** Mr. Poullard – yes, Ms. Kovac – yes, Mr. Dugas – yes and Mr. Asmussen – yes. The motion passed.

**Approval of Journeyman List**

**Motion:** Ms. Kovac made a motion to approve the Journeyman applications starting with Joshua Wheeler and ending with Monica Costa. The motion was seconded by Mr. Poullard. **Roll Call Vote:** Mr. Poullard – yes, Ms. Kovac – yes, Mr. Dugas – yes and Mr. Asmussen – yes. The motion passed.

**Executive Session**

**Motion:** Ms. Kovac made a motion to go into executive session to discuss Ryan Fenton’s application at 9:24 am. The motion was seconded by Mr. Poullard.

**Roll Call Vote:** Mr. Poullard – yes, Ms. Kovac – yes, Mr. Dugas – yes and Mr. Asmussen – yes. The motion passed.

**Motion:** Ms. Kovac made a motion to go back into regular session at 9:38 am. The motion was seconded by Mr. Poullard. **Roll Call Vote:** Mr. Poullard – yes, Ms. Kovac – yes, Mr. Dugas – yes and Mr. Asmussen – yes. The motion passed.

**Financial Report**

**Motion:** Ms. Kovac made a motion to approve the financial report which was read aloud by Mr. Asmussen. The motion was seconded by Mr. Poullard. **Roll Call Vote:** Mr. Poullard – yes, Ms. Kovac – yes, Mr. Dugas – yes and Mr. Asmussen – yes. The motion passed.

**Audit Report**

**Motion:** Ms. Kovac made a motion to approve the audit report. The motion was seconded by Mr. Poullard. **Roll Call Vote:** Mr. Poullard – yes, Ms. Kovac – yes, Mr. Dugas – yes and Mr. Asmussen – yes. The motion passed.

**Budget**

**Motion:** Ms. Kovac made a motion to approve the budget. The motion was seconded by Mr. Asmussen. **Roll Call Vote:** Mr. Poullard – yes, Ms. Kovac – yes, Mr. Dugas – yes and Mr. Asmussen – yes. The motion passed.

**Contract Approval**

**Motion:** Ms. Kovac made a motion to approve the contract for Hannah Blades/Bigg B Accounting Services. The motion was seconded by Mr. Poullard. **Roll Call Vote:** Mr. Poullard – yes, Ms. Kovac – yes, Mr. Dugas – yes and Mr. Asmussen – yes. The motion passed.

**Investigatory Officer’s Report**

**Motion:** Ms. Kovac made a motion to approve the investigatory report which was read aloud by Mr. Englade. The motion was seconded by Mr. Poullard. **Roll Call Vote:** Mr. Poullard – yes, Ms. Kovac – yes, Mr. Dugas – yes and Mr. Asmussen – yes. The motion passed.

**Amend Agenda**

**Motion:** Ms. Kovac made a motion to amend the agenda to discuss the Executive Director’s salary. The motion was seconded by Mr. Poullard. **Roll Call Vote:** Mr. Poullard – yes, Ms. Kovac – yes, Mr. Dugas – yes and Mr. Asmussen – yes. The motion passed.

**Training**

**Motion:** Ms. Kovac made a motion to approve the list of 40-hour course contracts with Baton Rouge Community College, Bossier Parish Community College, Delgado Community College, LA Delta Community College, LSU Alexandria, LSU Eunice, LSU Shreveport, McNeese State University, South LA Community College, University of LA at Lafayette, and University of LA at Monroe. The motion was seconded by Mr. Poullard. **Roll Call Vote:** Mr. Poullard – yes, Ms. Kovac – yes, Mr. Dugas – yes and Mr. Asmussen – yes. The motion passed.

**Adjournment**

**Motion:** Mr. Poullard made a motion to adjourn the meeting. The motion was seconded by Ms. Kovac. **Roll Call Vote:** Mr. Poullard – yes, Ms. Kovac – yes, Mr. Dugas – yes and Mr. Asmussen – yes. The motion passed.